



## **WEARE BOARD OF SELECTMEN MEETING MINUTES**

APRIL 19, 2004

**\*\*\*DRAFT\*\*\***

**PRESENT:** LAURA PETRAIN, CHAIRMAN; THOMAS REYNOLDS JR., SELECTMAN; DOUGLAS R. COOK, SELECTMAN; HELEEN KURK, SELECTMAN; LEON METHOT, CO-CHAIRMAN.

**RECORDING SECRETARY:** SHERRY BUTT DUNHAM

**GUESTS:** FORREST ESENWINE, GINGER ESENWINE, JIM BLOUIN, CARL KNAPP, ROBERT RICHARDS, FRANK CAMPANA, JON WALLACE, HILARY PARKER, DANIEL DRYSDALE, DEBRA DRYSDALE, DAWN SPRING.

Chairman Petrain opened the Selectmen's Meeting, held at the Town Office Building, at 6:30 p.m. with the Pledge of Allegiance.

### **1. PUBLIC PARTICIPATION**

**JON WALLACE**—talked about selectmen's comments regarding the town website. He took issue with comments attributed to Chairman Petrain in the April 15 meeting minutes. He said her comments about accessing the town web page and perhaps accessing editorial information inadvertently were untrue. He said it's the "hostile editorial" content that bothers Ms. Petrain and Selectman Kurk.

Chairman Petrain said she does access the site by using the address he recommends and still comes up with a directory page which lists, among other items, Mr. Wallace's Weareweb site. Chairman Petrain handed Mr. Wallace a copy of the directory page she accesses when she types in the address he recommends. Mr. Wallace explained how the domain name process works. He reminded the board that he donates his time and resources to web-hosting and upgrades for the Town of Weare.

Mr. Wallace said he has gone to great lengths to make certain nobody can accuse him of taking advantage of the town website. He told the board that it's an inaccurate statement to say that when you go to the town website you get something with my company name or any other business on it—you don't, said

Mr. Wallace. According to Mr. Wallace, the town receives the web service free of charge. He noted however, that each time a board member or town employee receives an e-mail it costs him money. Mr. Wallace indicated that he was asked by the tax collector to add another e-mail address for the new building inspector—he told the chairman the town will incur no cost for that address. He asked the board to be careful when discussing the website.

Selectman Kurk said, yes, she is bothered by editorials that affect her. She is interested in separating the town's website from all other sites. Selectman Kurk asked Mr. Wallace if the town could change their domain name to something like: Weare.nh.gov? Mr. Wallace said the board is free to select whatever domain name they want, but this would not guarantee the town's website would get top billing when input into a search engine. Mr. Wallace told the board it would behoove them to continue using townweare.nh.us domain name because that address is more or less standard for municipal websites. Mr. Wallace indicated that Weareweb is the name of his website and theoretically, a dozen other people could use the name Weare for their websites.

Selectman Cook input the Town of Weare in the Google search engine on his laptop computer and announced that the town's website did not list in the top ten sites.

Mr. Wallace said the directory page does not have editorials—Weareweb has editorials. Chairman Petrain noted that because Weareweb listing notes "all about Weare NH," that some people might assume Weareweb is the town's official site.

Mr. Wallace asked the board if they plan to drag other people into a selectmen's meeting if they have the words all about Weare on their webpages?

Chairman Petrain said the board didn't drag anyone in here. Chairman Petrain indicated that if the board wants to promote Weare as a friendly town, accessing the Weareweb site doesn't portray that sentiment. She indicated to Mr. Wallace that she meant no offense. However, Mr. Wallace took offense to her comment and disagreed.

Mr. Wallace said if person goes to the directory page they might access Weareweb before going to the site called Town of Weare home page. He indicated he could change the town's site directory listing to any name the board desires. He told the board to e-mail him what description or name they want on the directory page.

Selectman Kurk asked Mr. Wallace to explain his role is as web host—she asked him if he can access town information on the server? He said yes, but Tax

Collector, Tina Morrison has taken over some responsibility of inputting data and upgrading the town website. Selectman Cook told the board that the town is working toward inputting all data in-house. He said the town will maintain the site in-house once the second server is set-up.

Mr. Wallace told the board he wants the town's website off his server because it's costing him money and the two female board members act as if they do not appreciate his volunteer time. He noted many people act as if they do not appreciate his effort. He told the board the town is not compensating him for building an in-house server and he would finish the task when he has the time. He told the board if they want to pay him \$600. he will have the server completed in seven days.

Mr. Wallace cautioned the board about going into non-public under an improper subsection. He said the board of selectmen might get away with one or two procedural errors, but the public expects the board to understand the law in regard to non-public sessions.

Mr. Wallace addressed the concept of filling-out forms to obtain a copy of a public record. He said the law does not require people to submit a form or sign their name prior to making a request for public information. He noted that Selectman Kurk touched on this aspect of the law during the last meeting. He wanted to remind the board that people need not put a request for public information in writing nor are people required by law to complete a Right to Know request form. He said he understands the town's desire to have a paper trail, but people have a right to inspect public documents without having to complete a request form. Chairman Petrain agreed with Mr. Wallace.

Mr. Wallace went on the record saying he supported Chief Rigney's contract which he signed three years ago. He indicated he would sign it again for the same reasons. He said the chief is a great law enforcement official and what the town did as far as an elected police chief is dismal. Mr. Wallace said the chief deserved that contract and all the protection it affords him. He said Chief Rigney went without a salary increase for three-years. Mr. Wallace said that based on the previous police chief's contract and wage increases, had he remained the chief, his salary today would be more than Chief Rigney's. Mr. Wallace noted that he signed an employment contract for the chief of police—not a memo of intent.

Selectman Cook expressed his appreciation to Mr. Wallace for the town's webpage and all the work that goes into maintaining the site for the Town of Weare. He said the town's site has come a long way in the last three years and he thinks Weare's site is one of the better ones on the web.

**DANIEL DRYSDALE**—asked the board if they have a project they might want an Eagle Scout to do? The board took his name and phone number and will call him when they think of a project. The board thanked Mr. Drysdale for his interest in community service.

**FRANK CAMPANA**—talked about a police cruiser going to New Ipswich and the response Deputy Police Chief Quigley gave Selectman Kurk. He cautioned the board not to accept an answer at face value. Mr. Campana said he doesn't think the town saved any money by having an officer take the cruiser home. He said, taking the cruiser home was an issue of convenience for the police officer. Mr. Campana again cautioned the board not to accept easy answers from the police department.

Mr. Campana handed-out a story published in the Sunday News about the Town of Salem and a contract issue similar to one Weare is facing with the police chief's contract. Mr. Campana said in the Salem case, the validity of the contract came into question because the board ratified the document behind closed doors hours before the election of new board members. Mr. Campana drew a comparison between this issue and Weare's. Mr. Campana said in the Salem case, an attorney advised the town to revert back to the previous contract and not the one signed at the 11<sup>th</sup> hour. Mr. Campana suggested that the board contact the law firm noted in the Salem story. He wants them to find out if Weare must honor Chief Rigney's contract because the board ratified it in non-public session hours before the polls opened. He mentioned that townspeople vote on teacher contracts. He noted the discrepancy between teacher contract renewals and the police chief's contract renewal.

Selectman Kurk said the town personnel policy and the police department personnel policy allow town vehicles taken out of town with supervisory permission. She told Mr. Campana the police chief gave the officer permission to take the cruiser home to New Ipswich. Mr. Campana said Weare has so many cruisers one can leave town and nobody misses it—this bothers him. Mr. Campana then took issue that a Weare police officer lives in New Ipswich—a considerable distance from Weare. Mr. Campana said he doesn't want town-owned vehicles used for reasons of convenience.

**POLICE CHIEF'S CONTRACT**—Chairman Petrain stated the board is definitely looking into the police chief's contract, but it's not something the board is at liberty to discuss in great detail at this time. The board, she said, is mindful that they have 12-months to look into the terms of the contract and see where to go from there. She relates this information not to squelch or discourage community discussion during public participation, but rather to let people know the board is looking into the contract.

**JIM BLOUIN**—talked about lawn care. He spoke about a lower lawn care bid that was rejected by the board. Selectman Cook said the board has a lawn care proposal to review. Mr. Blouin said the man who won the cemetery bid came in with a lower bid than Denning Lawn Care and if the board awarded the contract to the other gentleman, then the town could afford to mow everything.

Selectman Cook and Chairman Petrain could not recall the terms of the other guy's bid, but they remembered it was a new company. Chairman Petrain indicated that the board is leery of working with up-start lawn care companies based on the experience they had last year. Selectman Kurk asked for a copy of the other bid.

## **2. OLD BUSINESS 7:30 P.M.**

**MINUTES**—Mar. 29—adjournment, change Co-chair Methot abstaining from Mar. 15 non-public minutes. He did not abstain. Page 8, safety complex add the words "will be". Add the words "the board approved the vouchers for trash compactor". Laura Brooks—introduced herself as a volunteer applicant. Motion to accept with amendments, motion carries. APRIL 5—Change page 5 under police department personnel policy. (Insert Selectman Cook's comments prior to Chairman Petrain asking chief question). Book storage—town hall, not center station. Town website: change to "directory" page remove "Advance Digital Research" page. Motion to approve with amendments, motion carries.

**ROAD PAVING PROPOSALS:** Chairman Petrain opened sealed bids for road paving projects and read them into the public record. FFW CORP=\$36.98 per ton. Continental Paving=\$36.00 per ton Fire station=\$8.50 per yard. Pike Industries=\$33.75 per ton. Brocks Industries=\$36.40 per ton. Fire station \$75.00 per ton. United=\$39.00 per ton Fire station \$40.00 per ton. Mr. Knapp will review these and make a recommendation to the board at the next meeting.

**LOADER BID DISCUSSION**—DPW Director Carl Knapp talked about the big gap in the bids for a loader. He looked into manufacture comparisons before selecting a loader for the town. Mr. Knapp made his recommendation. He wants to go with the Chappell Tractor at a cost of \$67,987. Selectman Kurk asked if the warranty is comparable to other models? Yes, said Mr. Knapp. Chairman Petrain made a motion to purchase a new loader at the cost of \$67,987. Co-chairman Methot seconded the motion—the measure carried unanimously.

**TRASH COMPACTOR**—Mr. Knapp told the board that the trash compactor will be down for rebuilding for about three week days. It will cost the town \$7,400.00 to repair the trash compactor. The work is tentatively scheduled for April 26, 2004. The concept of fixing the compactor has the blessing of the trustees of the trust fund, said Mr. Knapp. He feels repairing the trash compactor is the most cost

effective way to go. Co-chairman Methot made a motion to expend up to \$8,000.00 to repair the trash compactor at the transfer station, Selectman Reynolds seconded, motion carries unanimously. Selectman Kurk noted they need to send a replacement voucher tomorrow. The demolition trailer will be closed on April 26 & 27, said Mr. Knapp.

Mr. Knapp thanked the men who came into work on a Sunday and cleaned the trash compactor. He acknowledged their effort in completing an extremely unpleasant task. The trash compactor hadn't been cleaned in nearly 15-years.

**TRASH BAGS AVAILABLE FOR ROAD CLEANING**—Mr. Knapp said he got a call from a resident who wanted to clean some roads and asked if the town can supply bags—yes, Mr. Knapp obtained bags from New Hampshire the Beautiful.

**HAZARDOUS WASTE COLLECTION DAY**—On May 19, 2004. at 9 a.m. the transfer station will accept hazardous waste for disposal. Mr. Knapp indicated the town has an \$8,000. budget for this purpose, when the \$8,000. is gone the town will close the hazardous waste collection. People are encouraged to get to the transfer station early.

**BALER DISCUSSION**—Mr. Knapp spoke with NH the Beautiful about helping defray the cost of a new baler. The cost is--\$4,675.00 with a \$500. delivery charge. Mr. Knapp said over the course of 3 to 5 years, the baler would pay for itself. Co-chairman Methot made a motion to expend \$5,175.00 from the transfer station capital reserve fund to purchase a baler, seconded by Chairman Petrain—motion carries unanimously.

**ENGINE 2**—Fire Chief Bob Richards said the board of fire wards agreed as did selectmen, that engine 2 will go to the DWP for bridge cleaning.

**NEW AMBULANCE**—Fire Chief Richards checked with a Canadian firm about building a new ambulance for the town, but decided not to use them because their specifications do not meet US federal standards. The total cost of a new ambulance is \$148,122. Chief Richards told the board they have an option of having a loaner ambulance while Weare's new ambulance is being constructed. He said the company will loan the town a rebuilt ambulance for the term of one year at a cost. Chairman Petrain wants to make sure the municipal funding clause is in the contract. The board will sign the contract pending the municipal funding clause. Selectmen Cook, Reynolds and Petrain do not favor having a trade-in second ambulance on a temporary basis. Chief Richards noted that the town will lose anticipated revenue based on 35-additional med calls this year without a temporary second ambulance. The board wants more information prior to deciding whether to pay for a temporary ambulance.

Selectman Reynolds made a motion for the chairman to sign a \$25,340. contract for the first year lease payment on the ambulance. Chairman Petrain seconded the motion—the motion carries unanimously.

**CODE ENFORCEMENT OFFICER**—Chairman Petrain introduced Chip “Charles” Meany to the community, welcoming him as the new building inspector and code enforcement officer. Mr. Meany noted he’s been on the job for the last three days and is spending his time getting to know his employees. He’s met with the fire chief and plans to meet with the police chief in the near future. Chairman Petrain said Mr. Meany comes to Weare from the Town of Bradford, where he still works after hours. Mr. Meany said he has met with many local contractors and plans to meet with the planning board later this week. Selectman Kurk invited the public to come to the town office and meet Mr. Meany.

**RESIDENT CONCERN**—Selectman Cook said a resident came to his place of business to express concern over a recent incident involving a Weare DPW truck and a school bus on River Road. Selectman Cook indicated the bus makes frequent stops on a hilly area. The resident said a town truck has repeatedly gone around a school bus with its red lights flashing, the SAU estimated it has happened three times. Selectman Cook said the police department has no record of these violations. Selectman Cook said he wants to work with the school district and bus company and make this problem go away. Selectman Cook said the second concern he has is that the police department doesn’t know about these motor vehicle infractions.

Selectman Cook said there is talk about limiting truck traffic during school bus hours.

Selectman Cook said it’s important that the board know immediately when a town truck is involved in motor vehicle incidents. Mr. Knapp said a loaded six-wheeler cannot stop on that hill—they just can’t, he said. He indicated that commercial trucks have nearly hit the bus as well. According to Mr. Knapp vehicles cannot see the bus at that particular stop until they are on top of it. Selectman Cook wants to know what can be done to prevent this from happening again.

Selectman Kurk sees two issues. The problem she said is trucks in general at that bus stop. She thinks the issue is so much broader. She asked if the bus company has moved the stop?—yes, about 600 ft. said Mr. Knapp. And it does take care of that particular problem he said. Selectman Kurk asked if there is a sign that denotes a bus stop ahead—no he said. She recommends the DPW erect two signs, one that says “Bus Stops Ahead” and “Steep Grade Trucks use Low gear”. The board concurred. Selectman Kurk asked Selectman Cook to contact the resident who complained and let them know what the board decided.

Selectman Kurk suggested the town send other known trucking companies letters denoting frequent bus stops on the steep grades of River Road. Selectman Cook and Selectmen Reynolds, concurred.

Selectman Cook asked Mr. Knapp's what his policy is for DPW drivers when a town truck violates the law? Mr. Knapp asked Selectman Cook if he wanted him to call the police and have a ticket issued? Selectman Cook said no, but he wants to know what Mr. Knapp's policy is in regard to traffic violation. Selectman Cook noted that any motorist who goes around a stopped school bus has committed a very serious motor vehicle violation. He wants to make sure the town will never have a truck involved in this kind of incident again. Selectman Cook and Mr. Knapp noted that the stop was an unplanned, unscheduled bus stop.

**TRAINING ROOM AT SAFETY COMPLEX**—Selectman Cook addressed an issue brought up in a memo issued by the fire department. The fire department said someone gave JSRHS permission to use the safety complex training room for advance placement testing and this makes the fire chief uncomfortable. The training room is located on the fire department side of the safety complex and is shared by both departments for training purposes. Chief Richards indicated to the board that the location of the training room in relation to the ambulance bay creates a security risk. Chief Richards said there are drugs inside the ambulance and there is no way to secure the bay area from persons using the training room.

Co-chairman Methot said he spoke to Donna Matheson, Weare Police Department Secretary, earlier today. She indicated to Co-chairman Methot that the Chief of Police gave permission to JSRHS and that the police chief notified Fire Chief Richards that John Stark will utilize the training room for advance placement testing. Ms. Matheson was unaware the fire department had a problem with JSRHS using the training room for testing, said Co-chairman Methot.

Fire Chief Richards said he does not agree with that particular use for the training room. Selectman Cook said he doesn't have a problem with JSRHS using the training room because it's another town entity. He said the police department works closely with John Stark Regional High School. And in the spirit of cooperation, he didn't think allowing the high school to use the safety complex training room was a big deal.

Selectman Cook told Chief Richards the fire department needs to communicate directly with the police department when they have issues, problems or disagreements. He noted the two departments share the same building and the office of police chief is directly across the hall from the fire department.

Co-chairman Methot said though he understands Chief Richards concern about access to the fire bays, he felt the matter was not a board issue. Co-chair Methot



asked Chief Richards to communicate his concerns directly with the department he shares the building with.

Chief Richards talked about the security risk when the police department has training sessions in the training room. He noted at police training this past evening, a gentleman came inside the training room from off the street. Chief Richards thought the man was another well-dressed plain clothes police officer. Apparently the man was not attending the training session. Chief Richards used this incident as an example of the security risk his department faces when others use the training room at the safety complex.

Selectman Cook said the police department doesn't want problems over the use of the training room. He urged Chief Richards to work out any problems with the police department.

Chief Richards said he feels allowing the high school to use the training room at the safety complex is a security risk. Selectman Kurk asked if Chief Richards and the police chief have hammered-out an agreement for use of the training room? Selectman Kurk asked Chief Richards if he could please talk with someone at the police department about his concerns and work-out a training room use agreement in writing.

Chairman Petrain said if you really feel strongly about having the school use the training room; let Donna Matheson and Merry know and perhaps the school could use the old town hall as they have in the past.

**MANIFESTS 8:35 P.M.**—Selectman Chairman Laura Petrain made a motion to authorize the board of selectmen to sign manifests and order the treasurer to sign checks dated April 22, 2004 in the amount of: \$234,512.96 for accounts payable and \$26,299.11 for gross payroll at a total of \$260,812.07 Motion seconded by Selectman Cook, vote taken—motion passed unanimously.

Selectman Chairman Laura Petrain made a motion to authorize the board of selectmen to sign manifests and order the treasurer to sign checks dated April 26, 2004 in the estimated amount of: \$225,000.00 for accounts payable and \$28,000.00 for gross payroll at a total of \$253,000.00—Motion seconded by Selectman Reynolds, vote taken—motion passed unanimously.

**LONGEVITY BONUS DISCUSSION**—Chairman Petrain read a memo from the finance administrator regarding a longevity bonus that is not clearly delineated in the personnel policy. Mr. Knapp thought April 1<sup>st</sup> was the normal time to issue a longevity bonus. Ms. Pierson said the bonus was not budgeted for this year. She seeks a motion to expend from the board of selectmen. The board will add language to the personnel policy to reflect longevity bonuses. The employee's 15-

year anniversary was March 20. The town is short \$250. for this bonus. The board decided to use April 1<sup>st</sup> as the official date to issue longevity bonuses and wage increases.

**CANCELLED ETHICS CODE DISCUSSION 8:45 P.M.**—Chairman Petrain asked the board if they agree to postpone the ethics committee discussion due to time constraints. Yes, the board moved on to other business.

**PARKER STATION ROAD CLOSED**—Co-chairman Methot mentioned the Town of Goffstown recently closed Parker Station Road to truck traffic.

**PUBLIC SERVICE TRUCKS**—Co-chairman Methot said residents have complained to him about Public Service trucks parked in front of the Safety Complex in the police department's parking lot. He said he plans to speak with the police chief about this issue. Co-chairman Methot said he spoke to some police officers about the trucks. None of the officers know why Public Service parks in front of the safety complex.

**ROCKLAND ROAD HOOPS**—Co-chairman Methot said he made a formal complaint (somewhat) to the police about a basketball hoop that keeps appearing after the town asks for its removal.

**CABLE COMMITTEE APPOINTMENT**—Selectman Reynolds made a motion to reappoint Walter Bohlin to the Weare Cable Committee—seconded by Co-chairman Methot—motion passed unanimously.

**COMMUNITY CLEAN-UP**—Selectman Kurk thanked everyone who came out to help clean the ball fields.

**VOLUNTEER COMMITTEE DUTY DESCRIPTIONS**—Selectman Kurk suggested that a job description of sorts would help obtain more volunteers. She asked if that information could go on the cable access channel? Chairman Petrain said probably not because it's too much information. She recommended potential volunteers call the town office. Selectman Cook said volunteer job descriptions could go on the website as well. She would like the town to contact Mr. Butt and ask him to run an announcement for committee volunteers with a description of duties listed in his publication. She indicated Mr. Butt hadn't been contacted at this time.

**NEW COMMITTEE MEMBER PACKETS**—Selectman Kurk asked if the new committee member packets are ready yet? Mr. Christensen not here tonight and board doesn't know the answer. Selectman Kurk wants the committee member packets ready soon.

**DONATED BOAT**—Selectman Kurk wants the major news media contacted prior to Leon Taylor coming to the board to donate a Kodiak water rescue boat. She recommended the release of a media notice in the form of a press release.

**SAWYER ROAD DISCUSSION**—Selectman Kurk brought-up a Sawyer Road Permit issue (a class VI road). She received a phone call from a resident saying land on Sawyer Road is for sale, but the owner did not bring the road up to code as instructed by the town. Selectman Kurk indicated the owner has a building permit. Selectman Cook and Chairman Petrain said there is not a building permit to their knowledge. The board decided they need to investigate the matter and determine if the town issued a building permit. Forrest Esenwine of the ZBA, said the ZBA did not allow the owner to obtain a building permit until they upgraded the roadway. There is a variance on the property. Selectman Kurk asked the board if the town could pull a building permit if one exists for that parcel of land? The board said yes.

**INCREASED COMMUNICATION**—In the interest of better communication Selectman Kurk recommends the board of selectmen implement a group comprised of the school district, town, police department, fire department, DPW and whoever requires budgets funded by the taxpayers. She would like an all board's committee to meet prior to February so they can present a fiscally responsible budget. She would like these meetings to commence immediately. She said it behooves us all to meet and better plan the budgets prior to next year. Chairman Petrain likes the idea and Selectman Reynolds is willing to try. Co-chairman Methot and Selectman Cook are both in favor of this concept. Selectman Cook said it's a good idea to try this again now that most boards have new members. Mr. Knapp is also in favor and would like to be involved. Selectman Kurk said she would spearhead the implementation of an all board's committee.

Selectman Kurk moved that the board of selectman implement a process to gather all money departments together and school districts to discuss budgetary needs and meet by June. Chairman Petrain seconded the motion—motion carries unanimously.

### **3. NEW BUSINESS 9:15 P.M.**

**ADMINISTRATOR'S REPORT**—Chairman Petrain recommended that the board skip this item this week because it's not the usual report. Board concurred.

**COMMUNITY PROFILE**—Chairman Petrain announced the dates for the Community Profile Steering meeting on May 7 and May 8 at John Stark Regional High School.

**DOG LICENSES**—Chairman Petrain reminded the community that dog license renewal ends at the close of April. Dog owners must register their pets prior to April 30, 2004 or face a \$25.00 fine per dog.

**PERSONNEL POLICY**—The board discussed matters that need clarification in the new personnel policy. Un-used sick pay, employees can have it all when they reach 20-year point or at retirement. Selectman Methot wants that added to the personnel policy.

**BENEFIT REVIEW COMMITTEE**—Chairman Petrain said the Benefit Review Committee needs two citizen members. Selectman Kurk said she has someone who is interested.

**LINK TO MASTER PLAN**—Selectman Cook wants a link from the town website to the master plan website.

**FITZGERALD**—DES sent a letter saying the complaint on Daniels Road against Mr. Gary Fitzgerald is open and they continue to investigate the matter. DES wants the town to forward any additional information to their department.

**WELFARE LINE ITEM**—Selectman Kurk and Selectman Cook raised the issue of the figure listed in the budget printout—the board thinks the welfare line item figure is a typo. Selectman Cook will bring the matter to the finance administrator for clarification.

**RIVER ROAD BUS INCIDENT COMPLAINANT**—Dawn Spring of Deerhaven Road asked to address the board regarding their decision to place signs on River Road to warn truck traffic of frequent bus stops. Her two children ride the school bus on River Road. She said there have been five incidents with trucks and the school buses stopped at the base of a hill. The trucks travel so fast they must go around the stopped school bus causing a hazard. She feels this will happen again, she doubts truck drivers will use lower gears or pay attention to bus signs along the roadway. She doesn't know what to do about the problem, but feels more proactive measures are warranted. She worries about trucks hitting vehicles as opposed to hitting a child—you are just changing the victim, she said. Mrs. Spring said she prefers the board close River Road to truck traffic during school bus transportation time. She noted that works out to approximately two-15-minute intervals each day. Since we all know this is happening and we do nothing, we are all negligent, she said. Mr. Knapp said he thinks it's a good idea to make this recommendation. Selectman Methot said prior to adopting restricted truck traffic measures a public hearing is necessary.

Mr. Knapp said he wouldn't mind talking to trucking businesses along that stretch of River Road and ask them to respect the lower gear rules. Selectman Methot

said truckers will ignore the signs and blow right through the restricted area if they don't see a police car.

At the board's request, Mr. Knapp will look into the procedure to close River Road to truck traffic during busing hours and in the meantime, he will order the appropriate signs.

**ASSESSING DISK FEE**—Chairman Petrain questioned how the assessing department can justify charging \$100. per disk for public information requested. She asked the board where that figure came from and who approve the charge? Chairman Petrain said she is concerned—it seems like a lot of money for copied information on a disk. She said where she works they charge \$25. for a disk. Selectman Cook read from a memo that said the cost helps defray Avitar Software operating costs—He indicated that former Town Assessor, Craig Nichols instituted the \$100 fee. Chairman Petrain wants to make sure the town is allowed to charge that much for a disk containing public information. Selectman Cook said, the town has charged this fee without complaint thus far, so why not continue? Chairman Petrain will research the topic to see if the fee is reasonable, justified and legal.

**TAX DEEDING LIST**—Chairman Petrain asked the board to review the list. Selectman Cook said he was pleased the list was so short. He said he is pleased because the tax collector has done a great job.

**4. 1<sup>st</sup> NON-PUBLIC 9:43 P.M. RSA 91-A II (c)**

Chairman Petrain moved the board of selectmen to enter into non-public session at 9:43 p.m. pursuant to the authority granted in RSA 91-A:3 II (c). Selectman Reynolds seconded the motion. A roll call vote was taken. Selectman Cook, yes; Selectman Kurk, yes; Chairman Petrain, yes; Selectman Reynolds, yes; Co-chairman Methot, yes—motion passed unanimously. Ms. Sherry Butt Dunham attended this session.

Chairman Petrain moved the board to exit non-public session at 9:50 p.m. Selectman Cook seconded the motion. A roll call vote was taken. Chairman Petrain, yes; Selectman Kurk, yes; Selectman Cook, yes; Selectman Reynolds, yes; Co-chairman Methot, yes.

Chairman Petrain moved the board to seal and restrict the minutes of the non-public session pursuant to the authority granted in RSA 91-A:3 II, Co-chairman Methot seconded the motion and a roll call vote was taken. Chairman Petrain, yes; Selectman Kurk, yes; Selectman Cook, yes; Selectman Methot, yes; Selectman Reynolds, yes—motion passed unanimously.

**5. 2<sup>nd</sup> NON-PUBLIC 9:50 P.M. (c)**

Chairman Petrain moved the board of selectmen to enter into non-public session at 9:50 p.m. pursuant to the authority granted in RSA 91-A:3 II (c). Selectman Cook seconded the motion. A roll call vote was taken. Selectman Cook, yes; Selectman Kurk, yes; Chairman Petrain, yes; Selectman Reynolds, yes; Co-chairman Methot, yes—motion passed unanimously. Ms. Sherry Butt Dunham attended this session.

Chairman Petrain moved the board to exit non-public session at 10:01 p.m. Selectman Cook seconded the motion. A roll call vote was taken. Chairman Petrain, yes; Selectman Kurk, yes; Selectman Cook, yes; Selectman Reynolds, yes; Co-chairman Methot, yes.

Chairman Petrain moved the board to seal and restrict the minutes of the non-public session pursuant to the authority granted in RSA 91-A:3 II, Selectman Kurk seconded the motion and a roll call vote was taken. Chairman Petrain, yes; Selectman Kurk, yes; Selectman Cook, yes; Selectman Methot, yes; Selectman Reynolds, yes—motion passed unanimously.

**6. ADJOURNMENT 10:02 P.M.**

Co-chairman Methot made a motion to adjourn at 10:02 p.m., Selectman Kurk seconded the motion—the motion carries unanimously.

**A True Record**

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Sherry Butt Dunham, *Recording Secretary*